



Leicester
City Council

MEETING OF THE AUDIT AND RISK COMMITTEE

DATE: WEDNESDAY, 22 JULY 2020

TIME: 4:00 pm

PLACE: Teams Virtual Meeting

Members of the Committee

Councillor Pantling (Chair)

Councillor O'Donnell (Vice-Chair)

Councillors Bajaj, Joshi, Kaur Saini, Dr. Moore and Rahman

One Non-Group vacancy (to be notified)

Members of the Committee are summoned to attend the above meeting to consider the items of business listed overleaf.

for Monitoring Officer

Officer contact: Ed Brown
Democratic Support, Democratic Services
Leicester City Council,
City Hall, 115 Charles Street, Leicester, LE1 1FZ
Tel. 0116 454 3833
Email. Edmund.brown@leicester.gov.uk

Information for members of the public

PLEASE NOTE that any member of the press and public may listen in to proceedings at this 'virtual' meeting via a weblink which will be publicised on the Council website at least 24hrs before the meeting. Members of the press and public may tweet, blog etc. during the live broadcast as they would be able to during a regular Committee meeting at City Hall / Town Hall. It is important, however, that Councillors can discuss and take decisions without disruption, so the only participants in this virtual meeting will be the Councillors concerned, the officers advising the Committee and any objectors and applicants relevant to the applications to be considered.

Attending meetings and access to information

You have the right to attend/observe formal meetings such as full Council, committee meetings & Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk, or by contacting us using the details below.

Making meetings accessible to all

Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Further information

If you have any queries about any of the above or the business to be discussed, please contact Ed Brown, Democratic Support on **(0116) 454 3833** or email edmund.brown@leicester.gov.uk.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**

PUBLIC SESSION

AGENDA

NOTE: THIS MEETING WILL BE A VIRTUAL MEETING USING MS TEAMS LIVE EVENT

The public link to view this meeting is:- <https://tinyurl.com/y8dm938y>

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business to be discussed.

3. MINUTES OF THE PREVIOUS MEETING

**Appendix A
(Pages 1 - 8)**

The Minutes of the previous meeting of the Audit and Risk Committee held on Wednesday 17 June 2020 are attached, and Members are asked to confirm them as a correct record.

4. DRAFT ANNUAL GOVERNANCE STATEMENT 2019 - 2020

**Appendix B
(Pages 9 - 20)**

The Director of Finance submits a report, which provides an opportunity for the Committee to comment on the Council's Draft Annual Governance Statement 2019-20, before it is brought back to committee for formal approval.

5. DRAFT STATUTORY STATEMENT OF ACCOUNTS 2019 - 2020

**Appendix C
(Pages 21 - 216)**

The Director of Finance submits a report which provides an opportunity for the committee to consider on the Council's Draft Statement of Accounts 2019-2020, before they are brought back to committee for formal approval.

6. FEE SCALE FOR THE AUDIT 2020 - 2021 AND UPDATE 2019 - 2020

**Appendix D
(Pages 217 - 220)**

A letter from Public Sector Audit Appointments is attached detailing the 2020/21 audit scale fee.

- 7. REGULATION OF INVESTIGATORY POWERS ACT 2000 - BI-ANNUAL PERFORMANCE REPORT JANUARY 2020 - JUNE 2020** **Appendix E (Pages 221 - 224)**

The City Barrister and Head of Standards submits a report advising on the performance of The Council in authorising Regulatory Investigation Powers Act (RIPA) applications, from 1st January 2020 to 30th June 2020.

- 8. COUNTER-FRAUD ANNUAL REPORT 2019-20** **Appendix F (Pages 225 - 232)**

The Director of Finance submits a report which provides information on counter-fraud activities during 2019-20 within the City Council's Corporate Investigations Team within Financial Services.

- 9. PROCUREMENT ANNUAL REPORT 2019 - 2020** **Appendix G (Pages 233 - 240)**

The City Barrister and Head of Standards submits a report informing the Committee of the activity of the procurement function of the council (which comprises three specialist procurement teams: Procurement Services, ICT Procurement and ASC Procurement) over the previous financial year and evidence compliance with the requirements of the Contract Procedure Rules.

- 10. ANY OTHER URGENT BUSINESS**